



BOARD APPLICATION AND POSITION DESCRIPTION

Overview

The SaskInteractive Board of Directors governs policy to support the overall execution of the organization's mission. Principally, the Board operates as a whole, using one voice to assist in the development of organizational policies that will support the mission and activities of association. Additionally, the Board oversees the Executive Director or CEO, who is responsible for day-to-day operational management and programming. Overall, the members of the Board contribute the educational, management, legal, and financial knowledge needed to ensure long-term organizational stability and ensure year-to-year excellence for the association.

The Board of Directors has up to 11 voting members who are either voted in at the annual general meeting by the members or from their appointment to the board. Terms are for two years.

Board Member responsibilities include attendance at monthly meetings, held either in-person or teleconference/video meetings and engage in active electronic conversations as part of the Board. Abide by the Board Policies as set out in the Board Policy Manual. Board members also hold a fiduciary responsibility and Duty of Care that requires each director to act honestly and in good faith with a view to the best interests of the association. In exercising their powers and discharging their duties, every director must exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances. These principles require a director to put the association's interest first, avoid conflicts of interest and avoid exploiting business opportunities for personal purposes. Board members are required to sign a confidentiality and conflict of interest policy.

Eligibility

Any interested member (Class A) of SaskInteractive may submit their name for consideration or be nominated by another member and will be required to complete this application and submit to the SaskInteractive board for review.

Board Member Conduct

- Directors have authority only as a Board.
- Decisions are only made at duly constituted meetings.
- Conflicts of Interest are declared
- Open discussion, trust and respect are essential
- Confidentiality is maintained
- Leadership by example
- Directors work for the good of the organization
- Directors support the decisions of the Board

Compensation

Board members are not compensated but may receive acknowledgment and expense reimbursement as approved by the Board President or Chair for participating in board meetings and functions.

Declaration of Candidacy

Board positions require a time and energy commitment that should not be underestimated. Candidates are urged to consider personal priorities for the next two years as well as the ways to contribute to the development of the organization.

Resources available to prospective members:

- The organization's strategic plan is available at: <https://saskinteractive.com/wp-content/uploads/2016/07/SaskInteractive-Strategic-Plan-2016-2018.pdf>
- Current members, of the Board of Directors are listed at: <https://saskinteractive.com/about-us/>
- Email the Executive Director (Thomas@saskinteractive.com) with questions or if you would like the contact information for the current Nominating Committee chair.

To apply:

- Submit the Board Application (see below) and your résumé / CV by June 23rd at noon to: Thomas Archer, Thomas@saskinteractive.com. PLEASE WRITE SASKINTERACTIVE BOARD APPLICATION in the subject line.
- Copies of the application will be distributed to the current board members and will aid in understanding how you would like to contribute to the Organization's work.



Application for Board Candidacy

Name	
Organization	
Current Occupation	
Contact Details	
<u>Address</u>	
<i>Telephone</i>	
<i>Cell Phone</i>	
<i>E-mail</i>	

We want to understand your views on current operations and how your potential contributions might fit with the organization's vision. Please answer the following questions. Limit your response to this page/the space provided. Address and contact information will not be distributed. Please also send your résumé or CV to Thomas Archer, Thomas@saskinteractive.com.

Section A: Narrative/ Personal Attributes:

1. Please **briefly** describe your academic and professional background, and other relevant experience.
2. Why do you seek a position on the SaskInteractive Board?
3. Please briefly outline the specific skills you bring, or contributions you hope to make, to the SaskInteractive Board.

Section B: Skills Matrix: (mark the box that applies)

Skills	Little/No Experience	Some Experience	Average Experience	Significant Experience	Expert
Board of Director's Experiences					
Business/Corporate Planning					
Leadership Experience					
Strategic Planning					
Policy Development					
Financial Management					
Risk Assessment/ Risk Management					